

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF WESTCHESTER  
03 October 2013**

**CALL TO ORDER:**

The meeting was called to order at 7:02 PM and present / responding to roll call were Trustees Calcagno, Gattuso, Reda, Steker, Yurkovich, and President Pulia, absent was Trustee Perry. Also present were Village Clerk Miller, Village Manager Matthys, and Attorney Melissa Miroballi.

**PRESENTATIONS:**

None

**PUBLIC COMMENTS AND QUESTIONS:**

Ms. Jean Klotter provided a flyer on a recycling program for grease (after Thanksgiving). The program is being offered by the Scarce Organization. President Pulia questioned the parameters for the grease. He also noted the Recycling Committee would take a look at the program.

**PUBLIC HEARINGS:**

None

**CONSENT AGENDA**

Trustee Reda made a motion seconded by Trustee Gattuso to approve Consent Agenda items; 7.A-F. 7.A. (Approval of the Record of Bills ending 09-30-2013 in the amount not to exceed \$520,905.30), 7.B. (Approval of Monthly Department Reports for September 2013, Public Works Department, Fire Department, Community Development), 7.C. (Approval of Minutes of the August 27, 2013 Village Board Meeting and Minutes of the August 27, 2013 Committee of the Whole Meeting), 7.D. (Ordinance Amending the Annual Budget and Appropriation for the 2013 Fiscal Year in the Village of Westchester), 7.E. (Ordinance Amending Section 11.56.030, Entitled "Fees" and Section 11.56.040, Entitled "Time of Payment-License Year," of Title 11, Entitled "Vehicles and Traffic," of the Village of Westchester Municipal Code), 7.F. (Resolution Approving and Authorizing the Execution of an Amendment to the Professional Services Agreement by and Between Azavar Technologies Corporation and the Village of Westchester). On the roll call vote, the motion for items 7.A through 7.F passed (AYE 6).

**ACTIVE AGENDA**

A motion was made by Trustee Yurkovich and seconded by Trustee Calcagno to approve item 8.A. (Ordinance Amending Section 11.38.050, Entitled "Defenses Available to Alleged Violator for Violation of a Red Light Signal," and Section 11.38.100, Entitled "Notice of Final Determination of Liability," of Chapter 11.38, Entitled "Automated Traffic Law Enforcement System," of Title 11 of the Municipal Code of the Village of Westchester). On the roll call vote, the motion passed (AYE 6).

**MANGER'S REPORT:**

Manager Matthys wished Finance Director Ann Burkholder a "Happy Birthday". She also noted staff was finalizing details for the Fall Fest Oct.5<sup>th</sup>, 2-8PM, volunteers are welcome. An AARP Drivers class for seniors will be hosted Nov. 11<sup>th</sup> at the Village Hall. Participation allows Seniors to receive a reduced insurance rate. Contact: Molly Keane at the Village. She also noted the upcoming Veterans Day Run to be held Nov. 10<sup>th</sup> at Mayfair Park. Additional info can be found on the Park District website.

**ATTORNEY'S REPORT:**

None - Attorney Melissa Miroballi sat in for Attorney Durkin. President Pulia acknowledged the upcoming swearing-in of Attorney Miroballi to practice before the U.S. Supreme Court.

**BOARD MEMBER REPORTS AND NEW BUSINESS:**

Trustee Calcagno also participates in the Environmental Sustainability Committee and noted the grease recycling program. The next scheduled E-Recycling will be a combined event with paper shredding and the Food Drive. The event is scheduled for Nov. 9<sup>th</sup>. Volunteers are welcome. President Pulia noted that if additional items such as grease are collected they will be dropped off at Scarce in Glen Ellyn.

Trustee Yurkovich/CAB – Meeting scheduled for 10/16, 7:00PM, Community Room. The Food Drive starts Nov.1<sup>st</sup>. Locations are at the Park District and the Village Hall. Toys for Tot's will also be starting Nov.1<sup>st</sup>.

Trustee Steker/ETSC – Board met, updates provided on the Norcomm migration. Budget meetings are also starting for next year. Police and Fire testing was just completed. A list of candidates should be identified by November. Promotional testing to be conducted early next year. President Pulia confirmed the Village is currently (2) people short due to disability and retirement. (Issue will be discussed during Executive session).

President Pulia questioned Chief Adams on the following from prior Board meetings:

1) New Construction Requirements for sprinklers – Chief Adams is currently working with Rich Picalo from B and F to ensure the ordinance is properly researched prior to it being presented to the Board. President Pulia requests an estimate for completion to bring this to closure.  
2) Build of Rescue Vehicle and Ambulance – Construction of the vehicles is taking place in Florida. Chief Adams will provide weekly updates of the progress. President Pulia does not see the need for the trip was taken by the Chief and (3) Fire Fighters to review the construction requirements. Chief Adams noted this was a "custom order" to help facilitate the job for his team. President Pulia feels it was a wasted trip considering they are currently down two people. He feels the plans could have been emailed or faxed and updates provided.

Chief Carpino/PD – Reported due to the rescheduling of this meeting a report is not currently available, but will be provided to Board members at a later date. The part-time admin clerks start their training next week. A meeting was held with the Detectives to discuss ways to streamline the operation. Good input with minimal costs was received. Radio's are being updated in the cars. Chief Carpino also noted he has been out in the Village getting familiar with the boundaries.

Chief Adams/FD - The FD annual "Open House" will be held 10/12, 10:00AM-1:00PM. Residents are encouraged to attend. This month is Breast Cancer Awareness. The FD is selling tee shirts, (\$20), available in Fire house and front office. He is working with Norcomm engineer to get a "ring down" system in place. Fire Prevention Week is scheduled for 10/6-10/12. The Public is reminded to check their smoke detectors/change batteries.

Ms. Ann Burkholder/Finance – Thanked all for the Birthday wishes she received. The Finance staff is in the middle of reviewing demo's for the General Ledger software proposals. They will come back to the Board with a recommendation after they review the last demo which is scheduled for 10/14. Paperwork has been finalized for the refinance of the Fire engine that was approved at the 9/24 Board meeting. The savings is just under \$2,000. The primary advantage of the refinance is the consolidation of leases with one vendor.

Mr. Greg Hribal reviewed the booklets for the General Ledger software. He feels the software that the Village receives will be functional, have minimal downtime, and be easy to update. Reminder: The DEA National Drug Take Back Day is 10/26. Drop-offs can be left in the lobby of Village Hall.

Trustee Gattuso noted that the car shows and concerts are winding-down, (2) are remaining. There are approximately 200 cars that participate, and 50-60 people attending the concerts which continue to grow. Thanks to all for their support.

Trustee Reda/Senior Citizen Liaison – None

Mr. Stosier reported that Public Works has been active restoring the ground from Ash tree removals. Central Blacktop was in town and have grounded Bristol and Derby, and areas behind Papa's Pizza. In-house crews have paved the edges on Bristol. They are working to finish edge patching on Derby Lane. Meter reading started this week and workers will assist in the October festival preparation. The Street Program is on schedule and should be complete by the end of October. PW is working on the next 10 streets. President Pulia noted a vacancy in the Public Works department. He asks the Board to consider hiring someone to fill the position that is open. Manager Matthys will do a cost analysis for the possibility of a second position. President Pulia also noted a communication problem between Crestwood and 10<sup>th</sup> Ave. Mr. Stosier was requested to follow-up and provide feedback.

Ms. Headley/ED reported that Plumbing Inspector Andy Esposito completed his Cross Connection Control Device Inspector Certification. He will be working with Ms. Headley on the back flow prevention project that was adopted earlier this year. A public hearing is being planned for the Comprehensive Plan updates. Two businesses opened last month, Bivio Bakeries and Corporate Communications Solution. 164 permits were issued and 207 inspections performed. The Church of the Latter Day Saints purchased (2) homes and will be expanding their parking lot to the north. President Pulia suggests welcoming the new businesses on the Village sign. He also suggests looking into possible grants for permeable pavers for some of the alleys. Ms. Headley noted the second round of interviews is being conducted for the Plan Review position. She cited the exercise applicants were required to go through.

Clerk Miller – None

**PRESIDENT'S REPORT:**

Correspondence letter received from Mr. Fadencio Marbella/Public Library Director, thanking the Board for the support of their IL Green Infrastructure grant(IGIG), from the IEPA. Amount \$163,000.00.

**ADJOURN:**

With no further business, Trustee Steker made a motion, seconded by Trustee Reda to adjourn the meeting and the Board agreed (AYE 6). The meeting was adjourned at 7:53PM.

  
Sherby J. Miller, Village Clerk