



# Village of Westchester

## APPLICATION & PERFORMANCE AGREEMENT Façade Improvement Grant Program

Return Completed Form to:  
Melissa Headley, AICP  
Director of Community Development  
10300 Roosevelt Road,  
Westchester, IL 60154  
www.westchester-il.org  
P: 708-345-0199 F: 708-345-0884  
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**WORK ALREADY CONTRACTED OR BEGUN IS INELIGIBLE FOR GRANTS.**

### APPLICANT INFORMATION

Applicant Name		Date of Application (mm/dd/yy)
Applicant Address	City, ST, ZIP	Project Address
Phone (        )        -	Fax (        )        -	Email:
Year Established:	Years at your current location:	
Tenants:		

### ARCHITECT/DESIGNER INFORMATION

Name		
Company		
Phone (        )        -	Fax (        )        -	Email:

Applicant is:    \_\_\_ New to Westchester \_\_\_ Relocation \_\_\_ Expansion \_\_\_ Existing Business

Width of storefront to be renovated (linear feet): \_\_\_\_\_

Please check planned improvements:

\_\_\_ Canopy/Awning            \_\_\_ Entrance            \_\_\_ Painting            \_\_\_ Tuck pointing  
 \_\_\_ Windows            \_\_\_ Lighting            \_\_\_ Landscaping            \_\_\_ Signage  
 \_\_\_ Other (Please Specify): \_\_\_\_\_

### REQUIRED FOR GRANT CONSIDERATION

- Business description (including product/service)
- Proposed project designs, façade drawings, and/or elevation/projection
- Narrative description and projected budget for scope of work to be performed
- Evidence of title or control of property;
- Photos (not Polaroid-type) of building exterior/façade
- \$1,000.00 Application Deposit

**APPLICANT CANNOT BE IN ARREARS WITH ANY VILLAGE FINANCIAL OBLIGATION.**

### PERFORMANCE AGREEMENT

I hereby apply for a façade improvement grant. I understand that the project must be approved by the Village Board prior to my executing any contracts or beginning any work. I have read and signed the Program Guidelines, which are hereby made part of this Application and Performance Agreement. If approved, all work and submission of required documents must be completed within the time specified when application is approved. Failure to comply with this Agreement or requests from the Village may forfeit the grant.

Signature of Applicant	Print Name	Date
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