



Village of Westchester

10300 ROOSEVELT ROAD, WESTCHESTER, IL 60154
(708)345-0020 FAX (708)345-2873
WWW.WESTCHESTER-IL.ORG

Board of
Fire and Police
Commissioners

Commission Chair
Ruth Gudino-Negrete

Commissioner
Brian Kuratko

Commissioner
Thomas B. McCarthy III

MEETING MINUTES FIRE AND POLICE COMMISSION MEETING October 7, 2013

CALL TO ORDER:

The meeting was called to order at 6:35pm and followed by the Pledge of Allegiance. Responding present to roll call were Commission Chairperson Ruth I. Gudino-Negrete, Commissioner Brian Kuratko and Commissioner Thomas McCarthy III. Also present were Chief of Police John Carpino, Fire Chief Adams, Village Trustee Nick Steker, and Management Assistant Molly Keane.

APPROVAL OF MINUTES:

Commissioner McCarthy made a motion, seconded by Commissioner Kuratko to approve the meeting minutes of September 3, 2013. The motion passed unanimously.

NEW BUSINESS:

A discussion was held in regards to the Fire Department Lieutenant Promotion List which expires on 2/10/14. A discussion followed regarding testing simultaneously for fire lieutenant and captain. The idea of one assessment for both positions was discussed with Chief Adams and Trustee Steker. A motion to table this item was made by Commissioner McCarthy and seconded by Commissioner Kuratko. Motion passed unanimously.

OLD BUSINESS:

A discussion was held in regards to the Fire Department Captain Promotion exam. Chief Adams discussed having a brief orientation for the applicants and a brief description in regards to the testing materials and the assessment center process. Chief Adams also stated that he will ask the candidates for a letter of intent /notification on who will participate in the process. The Fire Chief, Commissioner McCarthy and Attorney Jurusik agreed to meet this week to discuss the assessment center and set a date for the test.

Commissioner McCarthy gave some remarks in regards to the firefighter orientation and written exam that was held at St. Joseph's HS. Commissioner McCarthy related that there was a heating issue in the theatre building but the applicants were able to take the exam in the cafeteria area without incident. Commissioner McCarthy was impressed by the candidates and the number of folks that came and took the test. Commissioner Kuratko and Gudino-Negrete both thanked Commissioner McCarthy on being present and representing the Commissioners on that morning.

A discussion was held in regards to setting dates for the oral interviews for successful firefighter candidates. Preliminary dates of October 29, October 30 and November 6, 2013 were discussed and agreed to setting times from 5pm to 10pm. Sample question and scoring sheets were reviewed briefly by the Commissioners.

A brief comment from Chief Carpino in regards to the upcoming Police Sergeant promotion to indicate that the testing materials and exam announcement has been posted inside the police department and an exam date of January 14, 2014 was set. Chief Carpino also reported that he has contacted Larry Mulcrone from REM Consultants for the assessment process as well.

A motion by Commissioner Gudino-Negrete and second by Commissioner Kuratko to contract with I/O Solutions of Westchester for any future psychological evaluations or psychological exams as needed for testing and/or promotion. Motion passed unanimously.

7:44pm. Commissioner Gudino-Negrete had to leave the meeting for another commitment.

INFORMATION ONLY:

Illinois Fire and Police Commissioners Association Fall Seminar will be on November 1 through November 3, 2013 at Indian Lakes Resort in Bloomingdale, IL.

Next Meeting will be held on November 4, 2013 at 6:30pm.

PUBLIC PARTICIPATION:

There was no public participation or comments.

EXECUTIVE SESSION: None

ADJOURNMENT:

With no further business to discuss, Commissioner Kuratko made a motion, seconded by Commissioner McCarthy to adjourn the meeting. Meeting adjourned at 8:10pm.