

**MINUTES OF THE COMMITTEE OF THE WHOLE
VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF WESTCHESTER
Tuesday, 14 July 2015**

CALL TO ORDER:

The meeting was called to order at 7:40 PM and present / responding to roll call were Trustees Calcagno, Celestino, Reda, Steker, and President Pulia. Trustee Perry and Yurkovich were absent. Also, present were Village Clerk Miller, Village Manager Matthys, and Attorney Durkin.

NEW BUSINESS:

A. Fire Department Operational Study – McGrath Consulting (CFO Tim McGrath, Chief Michael Street, Dr. Victoria McGrath, Chief Paul Gilbert, Chief Larry Pizizek). The consulting firm conducted an operational assessment (audit) of the Westchester Fire Department. A summary of their findings were presented to the Board. A few of the areas reviewed included Governance, Departments, Leadership, and Facilities. Potential opportunities for improvement were noted. Overall, the Village is already doing most of the recommendations cited.

B. Emergency Repairs – Concrete Street Poles – Mr. Lewis - Three concrete poles along the east side of Mannheim Road are close to failure. Public Works has ordered 3 poles for replacement. The locations are the 1300, 1500 & 1600 blocks of Mannheim Road. The Public Works Department is requesting approval of the Lyons-Pinner proposal for three new concrete poles. President Pulia recommends following up with Central Management Service to see what aluminum poles would run for comparison. HOLD.

C. Plat of Easement – 1137 Mannheim – Ms. Headley - The old IHOP site is being demolished and a new building for Sleepy's the Mattress Professionals is being constructed. There is a public water main on the site that runs north to south along the driveway from Roosevelt Road. This watermain is not located within a public utility easement. The owner of the property has agreed to grant the Village a utility easement to allow Public Works access to repair/maintain the water main. There should be no fiscal impact as a result of the approving the plat of easement. APPROVED.

D. Plan Commission Recommendation to Approve Petition PC-15-0002 Text Amendments to Chapters 18.32 and 18.58 of Title 18 of the Village of Westchester Zoning Ordinance (Village of Westchester, Petitioner). – Ms. Headley – A public hearing was held 6-29-15 regarding the proposed zoning request: Ordinance to: 1. Include provisions to allow grilling in outdoor seating areas for restaurants (18.32); 2. Remove fee schedule for signs; and 3. Modifying provisions for billboard signs. In recommending these amendments, the Plan Commission has determined that these amendments are in the public interest and a benefit to the welfare of the entire community. APPROVED.

E. Amendment to Home Flood Proofing Assistance Program – Ms. Headley – President Pulia has indicated an interest in making some modifications to the Home Flood Proofing Assistance Program. The modifications include:

1. Increase Maximum Reimbursement: Increase the maximum reimbursement for the home flood proofing assistance program from \$1,500 to \$2,000.
2. Glass Block Windows: Village President has suggested expanding the program to cover some of the cost to install glass block windows or other barriers to keep flood water from reaching or entering homes. Staff recommends making the maximum reimbursement for this activity \$500.
3. *Clean Check Valve*: The Village's Plumbing Inspector recommending adding the installation of a clean check valve as an eligible expense under the program. Currently, homeowners can add a backflow prevention valve with bypass pump on the house lateral in an underground vault. This costs \$5,800 or more to install. The clean check valve would cost approximately \$3,000 to install and would allow a greater number of people to make improvements to their residences. Staff recommends making the maximum reimbursement for this activity \$1,000. This would equal 33% of the estimated cost to install these valves. This would be consistent with the funding levels for other systems

permitted under the grant. There should be no fiscal impact to the Village as a result of the approving the modifications to the program. There is no proposed increase in funding levels for the program. The modifications will allow a greater number of property owners the opportunity to take advantage of the program. APPROVED.

F. Proposed Amendment to the Personnel Policy Manual, Article 5, entitled "Employee Benefits" – Ms. Matthys - Department Head Titles were updated and "Vacations" were amended to reflect (The time at which an employee shall take his or her vacation and the length of the vacation shall be determined by the applicable Department Head with due regard to the wishes of the Employee and with particular regard to the needs of the Employer. Vacations shall be subject to the discretion of the Department Head and subject to manpower availability). APPROVED.

OLD BUSINESS:

A. Proposal for Supplying and Installing Sensus FlexNet Vehicle Drive-By Meter Reading System – Mr. Lewis – Quotes have been received. Staff recommends Drive-By Radio Reads vs. Tower Read meters.

B. Coachwalks in Parkway – Mr. Lewis - The Public Works Department is requesting an ordinance that prohibits the construction of new coach walks in the parkway. The Village will no longer replace coach walks.

INFORMATION ONLY:

A. Mayfair Phase II – Public Information Meeting Highlights – Mr. Lewis (Discussion Only)

PW has met with (8 of 9) homeowners on Carlisle. Concern has been expressed regarding the close proximity of the storm sewers to homes. They are concerned about damage to their homes. PW, along with the Design engineer has offered an explanation of the project. They were offered home inspections to document interior and exterior pre-existing conditions of their homes in the event of a claim. (7 Of 8) homeowners opted for the inspection, (1) opted out. Photo documentation will take place this week. Potential claims would be the responsibility of the contractor.

Added to Agenda...

B. HVAC – The Village Hall roof top HVAC is in need of repair. Three quotes have been received. R & J Heating and Cooling is recommended. APPROVED.

C. Plumbing Contract – PW recommends waving the bidding for the internal plumbing of Village Hall. Staff recommends that the contract, \$36,200, be awarded to Andy Esposito/Village Plumbing Inspector. B&F would inspect work performed. APPROVED.

PUBLIC PARTICIPATION:

None.

With no further business to discussed, Trustee Steker made a motion, seconded by Trustee Reda to adjourn the COW Meeting. Vote was taken by acclamation (Aye 5).

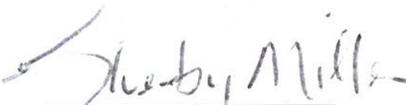
Trustee Steker made a motion, seconded by Trustee Calcagno to reconvene the Board meeting. Vote was taken by acclamation (Aye 5).

Trustee Steker made a motion, seconded by Trustee Reda to recess into Executive session for the purpose of:

A. (5ILCS120/2(c)(1)) - To discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

B. (5 ILCS 120/2(c)(11)) - To discuss litigation against, affecting, or on behalf of the Village which has been filed and is pending in a court or administrative tribunal or which is probable or imminent.

Vote was taken by acclamation (Aye 5). Present were Trustees Calcagno, Celestino, Reda, Steker, and President Pulia. Trustee Perry and Yurkovich were absent. Also, present were Village Clerk Miller, Village Manager Matthys, and Attorney Durkin.


Sherby J. Miller, Village Clerk