

**MINUTES OF THE COMMITTEE OF THE WHOLE
VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF WESTCHESTER
Tuesday, 24 November 2015**

CALL TO ORDER:

The meeting was called to order at 8:25PM and present / responding to roll call were Trustees Calcagno, Celestino, Perry, Reda, Steker, Yurkovich and President Pulia. Also, present were Village Clerk Miller, Village Manager Matthys, and Attorney Melissa Wolf.

NEW BUSINESS:

A. Proposed Change Order – Mayfair Phase II – Mr. Lewis

The contractor is requesting a change in his completion date for the Mayfair Phase 2 Project. He would like to extend it to the End of December. He is also requesting additional funds to cover unexpected costs. Three options were proposed: 1) Keep going on current schedule, pay whatever change order is necessary and patch Kensington through the winter, 2) Delay Kensington until spring, keeping the road intact and plowable, negotiating the required changes, but risking potential flooding over the 50 year storm event. 3) Post pone Kensington work to a future year. This would preserve the budget, require no change order, but would provide a lower level of flood protection to this block than the surrounding neighborhood until the work is completed. Staff recommends option 2.

Action: A Public meeting is scheduled for Dec 14th. President Pulia requests a line item be provided of all work that needs to be performed. Residents are recommended to continue to carry flood insurance though they are being pulled out of the flood plain

B. Water & Sewer Rate Study – Mr. Lewis – Presentation by Mr. Ed Donahue & Mr. Eric Callocchia/ Municipal & Financial Services Group (MFSG)

The Village hired (MFSG) to perform a utility rate study for the water and sewer funds. This was done to address three main issues; 1) covering the cost of Operations & Maintenance, 2) complying with existing regulations and 3) replacing aging infrastructure. In reviewing the rate the Village wanted to address the most common complaint which is that citizens that use very little water pay a disproportionate amount of the water cost.

Action: MFSG was requested to come back with 2-3 recommendations for equitable rates for residents and businesses.

C. Proposed Change in Mariano's Liquor License Classification – President Pulia

A request was received from Mariano's to expand their current license to include "hard liquor". The current Class "H" license will be changed to "Enhanced". The Board also came to a consensus to increase the fees for liquor licenses... to be ratified at the next Board meeting, Dec. 15th. APPROVED for Consent Agenda.

**D. Request for Handicapped Street Parking – 716 Norfolk Ave – Ms. Matthys (Handout)
APPROVED for Consent Agenda.**

E. Proposed 2016 Schedule of Meetings of the Village President and Board of Trustees of the Village of Westchester Cook County IL - Ms. Matthys. APPROVED for Consent Agenda.

F. Proposed Amendment of Chapter 14.01.110, Entitled "Fees" of Article II, Entitled "Permits" of Chapter 14.01, Entitled "Administration", of Title 14, Entitled "Buildings and Construction," of the Village of Westchester Municipal Code - Ms. Headley.

A handout was provided of the proposed fee structure. Trustee Reda feels the Village should not collect permit fees where there is no inspection, e.g. roofs. Manager Matthys noted that fees are in place to cover operational costs.

Action: Ms. Headley will pull statics on how many of each particular permits were issued for a year. They will be looked at to see how they impact operational costs. Information will be brought back to the Board.

G. Review of Executive Session Minutes – Clerk Miller (p. 22)

An Ordinance will be prepared for the December 15th Board meeting to determine the confidentiality treatment of documents, May-Nov. 2015. APPROVED for Consent Agenda.

OLD BUSINESS:

A. Gladstone Park Security Camera Update – Mr. Hribal (Discussion Only)

Status: Review by Park District pending.

Background: A quote has been received for the camera and is pending review with the Park District.

A video camera previously installed in Gladstone Park had become a valuable asset in securing and identifying subjects in the park when necessary. Several years ago, the camera was found to be not functioning and was removed; however the benefit to having this camera still remains today. A request to review cost was conducted and a cost-sharing plan needs to be discussed prior to installation. Gary Kasanders, Westchester Park District Executive Director, has asked that the Village determine the costs involved and how much of that cost will be absorbed by the Village. Upon determination, it has been requested that the Village formally provide that information to the Park District Board for review and consideration. Mr. Hribal has obtained a quote for installation, maintenance and ongoing support of the camera and will present costs to the Park District.

B. Proposed Amendment to Village Code – Sign Fees – Ms. Headley/Ms. Potempa (Handout)

A fee structure was provided and agreed to by the Board. Approved for Consent Agenda.

C. Proposed Nuisance Ordinance – Frank Esposito

An Ordinance was proposed by Chief Carpino and agreed to by the Board to address “Chronic Nuisance”. The Ordinance was proposed to address criminal activity. It would hold Homeowners, Landlords more responsible for activity on their properties. It will be voted upon at the next Board Meeting. Approved for Consent Agenda.

INFORMATION ONLY

Compliance Inspection Checklist – Manager Matthys

Previous checklists were provided to the Board for review and input. A draft of the North Riverside checklist is proposed for adoption. The Board reviewed items 1-24 with some edits. The fee remains \$125. A change in code will be adopted to address the requirement of addresses on garages. APPROVED for Consent Agenda.

PUBLIC PARTICIPATION

None.

ADJOURNMENT

With no further business to discuss, Trustee Yurkovich motioned to adjourn. The motion was seconded by Trustee Calcagno. The meeting was adjourned at 10:30 PM. On the roll call, the motion was approved. (Aye 7).



Sherby J. Miller, Village Clerk