

**MINUTES OF THE SPECIAL BOARD MEETING  
OF THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF WESTCHESTER  
29 MARCH 2016**

President Pulia called the meeting to order at 6:01 p.m.

President Pulia led those present in the Pledge of Allegiance.

Deputy Clerk Jessica Spencer called the roll:

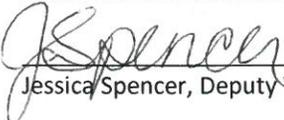
Present: Village President Pulia and Trustees Angelo Calcagno, Carl Celestino, Celestine Reda, Nick Steker, and Tom Yurkovich  
Also Present: Village Manager Janet Matthys, Police Chief Steve Stelter, Fire Chief James Adams, Community Development Director Melissa Headley, Public Works Director Robert Lewis, and Finance Director Maureen Potempa  
Absent: Trustee Frank Perry and IT Manager Greg Hribal

Budget Discussion:

Ms. Potempa began the conversation at the bottom of the agenda:

- A. Capital Projects Fund – no questions by the Board
- B. Debt Service Fund – no questions by the Board
- C. Hotel-Motel Fund – Ms. Potempa explained that she added the purchase of flowers (plantings around the Village) to this fund. Some questions were asked by members of the Board, regarding the façade grant program and the overtime amounts.
- D. E911 Fund – Ms. Matthys spoke on behalf of Mr. Hribal, that each municipality would be able to spend their funds in the projected ETSB Boards, so the NorComm fees would still be coming out of this fund. Discussion ensued.
- E. Motor Fuel Tax Fund – no questions by the Board
- F. Utility Fund – Ms. Potempa explained that she moved some salaries into this fund. Discussion ensued.
- G. Moving onto the General Fund, the conversation continued:
  - i. Public Works – Ms. Potempa explained the changes she has made since this item was last discussed. Discussion ensued.
  - ii. Fire Department – Ms. Potempa explained the changes she has made since this item was last discussed. Discussion ensued.
  - iii. Emergency Management – the Board had a few questions regarding the tasks completed under this description, Chief Adams addressed the Board.
  - iv. Police Department – Ms. Potempa explained the changes she has made since this item was last discussed. Chief Stelter explained his suggested budget cuts again. Discussion ensued. Ms. Matthys discussed the grant writer fees. The discussion continued to topics related to the condition of Village owned buildings, suggestions for how to fund various ideas, and referendum requirements.
  - v. Board of Fire & Police Commission – no questions by the Board
  - vi. Community Development – Ms. Potempa explained the changes she has made since this item was last discussed. Discussion ensued.
  - vii. Planning Commission & Zoning Board of Appeals –no questions by the Board
  - viii. Administration & Finance – Ms. Potempa explained the changes she has made since this item was last discussed. Discussion ensued. Employee salaries were included in this discussion.
  - ix. Revenue – Ms. Potempa explained the changes she has made since this item was last discussed. Discussion ensued.

Trustee Yurkovich moved to adjourn the meeting. Trustee Calcagno seconded the motion. By a voice vote, the motion passed.  
President Pulia declared the meeting adjourned at 8:45 p.m.

  
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Jessica Spencer, Deputy Village Clerk