



Village of Westchester

10300 West Roosevelt Road, Westchester, IL 60154
Phone: (708) 345-0199 • Fax: (708) 345-0884 • Email: Building@westchester-il.org

CONTRACTOR'S REGISTRATION APPLICATION (please print)

Type of trade or occupation: _____

Name of Company: _____ Phone: _____

Address (no PO boxes): _____
street city state zip

Owner/Manager: _____ Phone: _____

Address (no PO boxes): _____
street city state zip

E-mail: _____

Registration is per calendar year January 1st- December 31st

THE FOLLOWING MUST ACCOMPANY EACH APPLICATION:

1. **Liability Insurance:** Please attach a copy of your liability insurance which:
 - a. The certificate must include the Village of Westchester as **ADDITIONAL INSURED AND CERTIFICATE HOLDER**. This form is typically a CG2010 or CG 2026, and a CG2001, CG2012 (Permit Only) or a blanket form, as least as broad.
 - b. Minimum Requirements: \$1,000,000 combined single limit per occurrence for bodily injury and property damage.
 - c. The certificate must show WORKMEN'S COMPENSATION insurance. If you are self employed, please provide a letter on your letterhead stating that you are not required to carry Workmen's Compensation.
2. **Bond:** Please provide a **\$25,000 LICENSE AND PERMIT BOND**. The bond must accompany this application. A copy or fax is acceptable to issue the permit, but the original must be signed and mailed to Village of Westchester. ****Please note: No bond is required for Illinois licensed plumbers**
3. **Registration Fee:**

| | |
|----------------------------|----------|
| General Contractor | \$200.00 |
| Subcontractor | \$100.00 |
| Waste Haulers/Dumpsters | \$600.00 |
| Illinois licensed plumbers | No Fee |
4. **Licenses:**

State Plumbers License: Please provide a copy of your Illinois State Plumbing Contractor Registration (055) **AND** one of the following:

 - a. Illinois State Plumbers License (058); or
 - b. City of Chicago Plumbers License

State Roofers License
State Private Alarm Contractors License
Electricians License (I.D. Card will NOT be accepted.)

**PERMITS WILL NOT BE ISSUED UNLESS YOU HAVE FULFILLED THE CRITERIA LISTED ABOVE.
NO EXCEPTIONS**

I, the undersigned, agree that I will not proceed with work in the Village of Westchester until a Contractor's Registration has been issued and a permit has been obtained. I further agree to schedule all required inspections pursuant to said permit. Contractor certifies that all required training related to applicable National Pollutant Discharge Elimination System permits has been completed by all employees, subcontractors or other vendors working on behalf of the contractor within on Village projects or within the Village's municipal limits

Signature: _____

Date: _____

Print Name: _____ Fee: _____ Date Paid: _____