

**MINUTES OF THE COMMITTEE OF THE WHOLE  
VILLAGE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF WESTCHESTER  
Tuesday, 20 December 2016**

**Note: Recorder not functioning properly, some discussion inaudible.**

**CALL TO ORDER:**

The meeting was called to order at 7:43 PM and present / responding to roll call were Trustees Calcagno, Celestino, Perry, Reda, Steker, and President Pulia. Trustee Yurkovich was absent. Also present were Village Clerk Miller, Village Manager Matthys, and Attorney Durkin.

President Pulia requested that the order of Agenda items be adjusted

**New Business**

B. Highlands Concept Plans – Ms. Headley/John Baxter/Tom Healey (Discussion Only) - Petitioner is requesting a conceptual review of a development plan for the club house for the Chicago Highlands Golf Course pursuant to 18.42.330 of the Zoning Code. The Chicago Highlands Golf Course was originally approved by Planned Unit Development (PUD). The original PUD left out an area for the proposed club house. The Chicago Highlands is preparing to apply for permits for the Club House. Before permits can be issued, a new PUD must be approved for the clubhouse. The village board of trustees or an assigned committee of the village board of trustees shall review and consider the concept and its relationship to the stated purpose of the planned unit development regulations and may advise the applicant of any specific sections of the planned unit development regulations, such as specific standards or specific submissions requirements or studies, which may or may not aid the future review of the planned unit development by the planning commission.

**Old Business**

A. Waste Management Contract Extension Proposal – Ms. Matthys/Vaughn Kuerschner (Discussion Only) – Mr. Kuerschner provided an overview of the current services being provided to the Village by Waste Management. He noted the highlights of the contract as well as additional services that would be provided with the extension of the contract, also citing a 3% rate adjustment. President Pulia questioned the 20/40 roll-off's.

**New Business**

A. Vehicle Replacement Policy – Mr. Webber - The Village of Westchester is in the process of preparing a long-term Capital Plan. As part of that planning process policies must be put into place to help formulate that Plan and to determine when Village owned vehicles should be replaced. Proposed policies were presented to the Board for review for Public Works, also the Police/Fire Departments.

C. Declaring Surplus Vehicles – Mr. Lewis/Chief Stelter – EMA Squad #2 was rear ended on December 30<sup>th</sup>, 2015. The squad was damaged beyond repair. (Grey truck also included). APPROVED for Consent

D. Preliminary Engineering Report – Balmoral Avenue – Mr. Lewis (p. 19) Staff has completed investigations regarding the condition of infrastructure within the right of way for Balmoral Street from Roosevelt Road to Canterbury. At the last board meeting staff was instructed to make certain the a new road would not be impacted by failures of underground infrastructure systems after the new road is completed. Staff would like to refine all these estimates and begin the process of securing the IEPA loans ahead of the roadway construction. We believe some of the storm sewer may be eligible for the same 80/20 funding as the road way, however an engineering study will be required to prove the adequacy of the sewer capacity. The IEPA funds will also require engineered plans. Staff has asked Christopher Burke engineers to prepare a contract for cost estimating the construction, getting permits, applying to the IEPA and creating bidding documents. They will present that contract at the first meeting in January. No Action by Board.

**Old Business**

B. Fee Schedule for Building Permits – Ms. Headley - At the January 11, 2016 Committee of the Whole Meeting of the Village Board, updating the building permit fees was discussed. There were some concerns raised by Trustee Reda regarding the fee schedule. Staff has revised the fee schedule to incorporate feedback from Trustee Reda and include the fees for online permitting. The proposed fee schedule covers most permitting fees assessed by the Village. As a general rule, staff tried to make the permit fees, flat fees which would include plan reviews and inspection fees. This should help make the fee schedule more

user friendly. Staff tried to be consistent with neighboring communities that were surveyed. Staff recommends that the proposed fees be adopted and go into effect February 1, 2017. On HOLD, further revision to fees are being researched.

**Information Only**

None

**Public Participation**

None

**Adjournment**

With no further business to discuss, Trustee Reda motioned to adjourn. The motion was seconded by Trustee Calcagno. On the roll call, the motion was approved by acclamation. The meeting was adjourned at 9:00 PM.

  
Sherby J. Miller, Village Clerk