

**MINUTES OF THE COMMITTEE OF THE WHOLE
VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF WESTCHESTER
Tuesday, 14 March 2017**

CALL TO ORDER:

The meeting was called to order at 7:43 PM and present/responding to roll call were Trustees Celestino, Perry, Steker, Yurkovich and President Pulia. Trustee Calcagno and Reda were absent. Also present were Village Clerk Miller, Village Manager Matthys, and Attorney Durkin.

New Business

A. Zoning Board of Appeals recommendation to approve Petition ZBA17-0001 Request for multiple variations for a sign at 1926 Mannheim Rd (1-800 Flowers/Palmer Florist), Westchester (Palmer Florist Inc, Petitioner) – Ms. Headley noted that the Palmer Florist hearing was held last week regarding their signage. The Zoning Board recommends approval of the modifications. APPROVED for Consent. Attorney Durkin will prepare an ordinance.

B. Economic Development Committee recommendation to approve façade grant for signage at 1926 Mannheim Rd (1-800 Flowers/Palmer Florist), Westchester (Palmer Florist Inc, Petitioner) – Ms. Headley
In February 2014 the Village Board adopted a façade grant program. The intent of the façade improvement grant is to revitalize our commercial corridors and assist commercial property owners interested in improving their properties. The applicant is proposing a new sign. The grant offers a 50% reimbursement, up to \$7,500. The maximum amount of reimbursement is based on \$250 per lineal foot of building frontage. Applicant is requesting a reimbursement of \$2,468 for 1926 Mannheim Rd. APPROVED for Consent

C. Commercial Compliance Inspection Checklist – Ms. Headley – TABLED till next meeting.

D. Backflow Inspection Program – Mr. Lewis

Public Works would like to begin the quadrennial backflow inspections of all commercial and industrial buildings in the Village beginning in May. They would like to combine this with triple basin sewer inspections and charge a fee of \$100. Public works staff has licensed plumbers and certified backflow inspectors. Public Works recommends that the existing ordinance be amended to allow the collection of a \$100 fee for inspecting backflow devices, grease pits and triple basins for all commercial and industrial buildings in the village beginning in May of 2017. APPROVED for Consent.

E. Authorization for Joint Purchase – Bulk Rock Salt – Ms. Matthys/Mr. Lewis

Renewal of contract with the State required by April 1st. Mr. Lewis authorized to make the salt purchase and the item will be ratified at the next Board meeting. APPROVED.

F. Film Policy – Ms. Matthys/Ms. Spencer

Ms. Spencer provided a "DRAFT" Filming Procedures and Standards policy for review by the Board. The Village has determined that the use of public streets, buildings, personnel, and equipment for commercial filming or taping creates nuisances, inconveniences, and hazards adversely affecting the Village and its residents, and thus such filming or taping must be regulated in a manner that will minimize or eliminate such nuisances, inconveniences, and hazards. Accordingly, this policy establishes the required procedures and standards for use of Village equipment and personnel, for the filming or taping of movies, television programs, commercials, or training films, and for related activities. Except as provided in Paragraph 1 of the document, the Village Manager or his/her designee may authorize the use of any street, right-of-way, or public building, or the use of any Village equipment or personnel, for the filming or taping of movies, television programs, commercials, or training films, or for related activities. The Village Manager or his/her designee may require compliance with any or all of the standards, and payment of the

fees, specified herein as conditions on such authorization.

Old Business

A. Expanding Home Water Proofing Rebate Program – Trustee Celestino/Ms. Headley – (Discussion)

Trustee Celestino has indicated an interest in making some modifications to the Home Flood Proofing Assistance Program. The modifications include:

Residential Standby Generator: Trustee Celestino has suggested adding the installation of a residential standby generator as an eligible expense. Staff suggests requiring that the generator be a minimum of 8 KW and making Portable Generators, Tailgating generators, and inverter generators excluded from the program. Staff reviewed permit data from the last few years and on average residential standby generators cost \$6,000 to install. Staff recommends making the maximum reimbursement for this activity \$1,500. This would equal 25% of the estimated cost to install these generators. Most other items that are reimbursed under this grant are reimbursed at a 33% of their estimated cost. Trustee Calcagno proposed the following name change: *“Home Emergency Preparedness Rebate Program”*:

B. MWRD - GIS Assistance – Ms. Matthys/Mr. Lewis (Discussion)

The MWRD has sent a letter inviting the village to use data collection tools owned by the District. As a condition of the free use, we must update all data for the sanitary and storm sewer systems within six months. The data is inclusive of manhole, catch basin and inlet locations as well as pipe type, size and location data. It is estimated that we have over 20,000 locations to visit to collect this data. Because we have no staff with time allocated for this task, we cannot comply with the conditions of the "free" use offer. Staff recommends completing and upgrading the GIS for the water and sewer system and funding a part or full time GIS position with a sewer rate increase (\$3.60 or \$7.20 per year). Item will be looked at during budget talks.

C. Cell Tower Lease – Mr. Hribal provided for review plans prepared by Christopher Burke Engineering for the T-Mobile 150' Self Support Antenna.

D. Refuse Services RFP – Ms. Matthys - Mr. Vaughn Kuerschner provided a updated summary of the RFP from Waste Management and identified value added services which differentiate them from their competition.

Information Only

A. Comcast Franchise Renewal – Ms. Matthys (Discussion Only)

The current contract expires 6/23/17. A Public hearing was held 2/2015, no comments. Documents have been provided to Attorneys for review.

B. Proviso-Leyden Joint 9-1-1 Authority – Ms. Matthys/Mr. Hribal (Discussion Only)

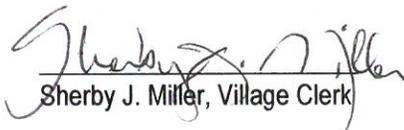
Meetings were attended last week, a lot of decisions are pending, however, it was noted that the appropriate representation, (decision makers), from other Villages were not in attendance. A letter will be drafted to bring the issue to the attention of the Mayors/Village Managers for future meetings.

Public Participation

None

Adjournment

With no further business to discuss, Trustee Yurkovich motioned to adjourn. The motion was seconded by Trustee Perry. On the roll call, the motion passed (Aye 5). The meeting was adjourned at 9:36 PM.


Sherby J. Miller, Village Clerk