



Village of Westchester

10300 West Roosevelt Road, Westchester, IL 60154
Phone: (708) 345-0199 • Fax: (708) 345-0884 • Email: Building@westchester-il.org

FOR OFFICE USE ONLY	
PERMIT NO:	_____
DATE ISSUED:	_____
PAID:	_____
CONTRACTORS:	_____
APPROVED BY:	_____
TITLE:	_____

APPLICATION FOR FENCE PERMIT

Date: _____ Site Address: _____

CONTRACTOR INFORMATION:

PROPERTY OWNER INFORMATION:

Name: _____

Name: _____

Address: _____

Address: _____

Phone: _____

Phone: _____

E-Mail: _____

E-mail: _____

Permit Fee - Residential: **\$90.00**

Estimated cost of installation: _____

Permit Fee - Commercial: **\$300.00**

(Fees above include plan review and one inspection)

No error or omission in either the plans or application, whether said plans or application have been approved by the Building Commissioner or not, shall permit to relieve the applicant from constructing the work in any other manner than that provided for in the Ordinance of this Village relating thereto. The Applicant having read this application and fully understanding the intent thereof declares that the statements made are true to the best of my knowledge and belief.

Signature of Contractor: _____

Date: _____

Application Requirements:

- Plat of Survey:** Two (2) copies of the current plat of survey with location, height & type of fencing indicated.
- Contractor Information:**
 - a. If the owner will be applying for the permit and doing the work, "owner/self" should be written on the "Contractor" line of the permit.
 - b. If a contractor is doing the work, Contractor's Bond, Insurance and Licensing form and documents
- Call JULIE (Joint Utility Locating Information for Excavators)** at 1-800-892-0123 or 811 allowing 48 hours to locate utilities.

Code Specifications:

- **Location:** Installation must be entirely within the limits of the property. The posts must be on the inside of the fence. No fencing is permitted past the front setback of the house.
- **Height Limit:** The maximum height of a fence is 6 feet from grade. Owner/ Contractor Initials _____.
- **Minimum Depth:** Post holes must be a minimum of 36 inches deep.
- **Swimming Pools:** If this fence is to enclose a pool, the fencing may not be installed with horizontal pieces or anything that could be used as a ladder for a child to climb over. Fences for pools must have self-closing gates that can be locked. Please see pool permit application for additional requirements.
- **Required Inspection:** A post hole inspection must be made before any fence post can be set. The homeowner/contractor is responsible for locating the property survey pins and marking the property line alongside the proposed fence location; this may be done with a string line tied to stakes set adjacent to the located survey pins. The survey pins shall remain exposed until the post hole inspection has been completed.