



Village of Westchester

10300 ROOSEVELT ROAD, WESTCHESTER, IL 60154
(708)345-0020 FAX (708)345-2873
WWW.WESTCHESTER-IL.ORG

Village President
PAUL GATTUSO

Village Clerk
STAN KOLODZIEJ

Trustees
ANGELO A. CALCAGNO
CATHY KURATKO
TRACY MARKEY
ROBERT MORALES
FRANK PERRY
NICK STEKER

Village Manager
PAUL NOSEK

Village Attorney
MICHAEL K. DURKIN

Wednesday April 1, 2020

The following policy and procedure changes have been implemented to address the COVID 19 crisis.

- 1) An Incident Action Plan (IAP) has been developed reviewed and distributed to all Village department heads.
- 2) The Westchester Fire Department Training room has been designated as the Emergency Operations Center for the Village of Westchester, The IT department Head has tested a virtual EOC and it will be utilized when the EOC is activated.
- 3) The dispatch center for the Fire Department, NORCOM, is screening all patients who call 911 for the possibility of COVID 19 and informing all units of the patients status at the time of dispatching our first responders.
- 4) Both Westchester Fire Stations are in a lock down status to limit access of non-essential personnel.
- 5) Response procedures to Westchester Health and Rehab have been modified to limit the exposure risk of Fire Department personnel and the patients at the facility.
- 6) The Fire Department has established a line of communication has been established with the Director of Nursing to ensure accurate information is available and the needs of the nursing home patients are addressed.
- 7) The response to all medical calls that Fire Department personnel are utilizing the proper Personal Protective Equipment when treating all patients. The response also included limiting the entry into home and businesses to essential personnel only.
- 8) The response to non-medical calls has been modified to limit the exposure risk to the public and Fire Department personnel. The responses include all Fire alarms with no obvious hazard, Carbon Dioxide and Smoke detector calls, vehicle accidents, and all other typical emergency calls received on a daily basis.
- 9) Fire Department shift staffing levels have been adjusted to ensure the minimum number of personnel are on duty every day.
- 10) All Fire Department Personnel have been asked to reschedule their vacation days past May 30th if possible to ensure all personnel are available.

- 11) The transport of non-essential Family, Loved ones and Friends of patients is strictly prohibited to reduce risk of exposure to FD personnel and the general public. Essential Family and Loved ones include, the parent of any minor and those who have legal authority to make health care related decisions for the patient.
- 12) Additional emergency supplies have been requested and some received from the Cook County Department of Home Land Security.
- 13) Training to reinforce the proper use of Personal Protective Equipment and the disinfection procedures for equipment and apparatus have been scheduled for weekly review.
- 14) The Fire Department has purchased an Ultraviolet Lighting Disinfection system for the Ambulance. The system yet to be delivered.
- 15) The Fire Department has purchased two had held disinfection spraying tools to quickly and efficiently decontaminate the stations, vehicles and equipment.
- 16) The Westchester Fire Department has two ALS ambulances in our inventory. Historically, one ambulance is in service at a time and the other is in back up status due to the lack of equipment and manpower. At this time the backup ambulance is being ready to be in active service at a moment's notice if needed to serve the residents of Westchester during the COVID 19 crisis.
- 17) The state has implemented testing sites for All First responders who desire to be tested. Fire Department personnel have been informed of the process and can be tested if they choose. The notification of these results seven to eight days.
- 18) Loyola hospital is offering testing for First Responders who meet certain criteria and have a doctors order. The fire department utilized a physician for our annual physicals and he has been contacted to act as a department doctor in the event that FD personnel need the required screening and order to be tested. The Loyola testing results are available in approximately 12 hours.
- 19) The MABAS Division 20 Fire Department Chiefs are in communication to discuss plans of action to address worse case scenarios related to the COVID 19 crisis for Westchester and our neighboring communities.
- 20) The Fire Department receives and reviews all IDPH, Cook County and Loyola Emergency Medical System updates daily.
- 21) The implementation of a policy for fire department members body temperature monitoring is being discussed and finalized.