

**MINUTES OF THE COMMITTEE OF THE WHOLE
OF THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF WESTCHESTER
13 NOVEMBER 2012**

CALL TO ORDER:

The meeting was called to order at 8:05 PM and present / responding to roll call were Trustee Novak, Perry, Sloan, Steker, Yurkovich, and President Pulia. Also present was Village Manager Matthys and Attorney Durkin. Trustee Gattuso was absent.

OLD BUSINESS:

A. 2013 Advertising Rates: The cost to produce and deliver the newsletter for the ten months ended 10/31/12 approximated \$31,070. These costs were offset by advertising revenue of approximately \$25,288 resulting in a net cost to the Village of \$5,782. The printing rates increase on an annual basis. After discussion with the publisher, we project an increase of 3% to our printing costs for 2013. With a 3% increase in printing costs, we are projecting the net cost percentage to be 24%. With the 24% projected net cost for 2013, we calculate a necessary increase to ad rates of 25% for 2013. Staff recommends increasing advertising rates for 2013 by 25% in order to offset printing costs. Trustee Novak expressed concern about raising the advertising rates. He suggested working with the vendor instead. President Pulia asked if there were other vendors. Ms. Keane stated that the current company charges for printing and delivery which is a savings. President Pulia asked if prices could remain the same through April. Ms. Keane will see if anything can be negotiated to hold prices to those of last year and is also looking into cost sharing on the delivery end with the Park District. Trustee Sloan is also against an increase in ad costs.

B. Contract Extension-Alliance Turf Management: The Village awarded its 2012 Lawn Maintenance contract to Alliance Turf Management. The 2012 contract covered the period from May 5, 2012 through November 17, 2012. Mr. Steve Schweitzer and Mr. Zee Diaz, the owners have submitted an offer to extend the contract for 2013 at a discounted fee of \$1,200 per week. Staff recommends the Board consider waiving the bid requirement and award a contract extension to Alliance for the 2013 season given the price reduction proposed and the quality of service received under the contract. Attorney Durkin asked if Alliance Turf Management is meeting prevailing wage. Ms. Matthys stated that they are only cutting grass so this would not be an issue. Trustee Novak and Sloan would like to see every job go out to bid going forward. This will be put on the consent agenda.

C. Amendment to Economic Incentive Agreement-1005 Mannheim: On May 22, 2012, the Village entered into an economic incentive agreement with Markham Family Development to develop the property at 1005 Mannheim Road. The developer is requesting an amendment to the economic incentive agreement to change the occupancy date from December 1, 2012 to February 1, 2013. Mr. Markham said the equipment is being delivered on November 26th and they plan on opening before Christmas but would like the extension just in case. This will be put on the next consent agenda.

D. Consider Accepting, Rejecting, or Modifying Petition PC-12-0001 Special Use for Drive Through signage at 1005 Mannheim Road;

E. Consider Accepting, Rejecting, or Modifying Petition PC-12-0002 Special Use for Drive Through signage at 11200 31st St.;

F. Consider Accepting, Rejecting, or Modifying Petition PC-12-0001 Special Use for Drive Through signage at 11110 31st St.;

The Plan Commission held a public hearing on November 7, 2012 and recommended approval of the special use unanimously for all three petitions. This will be put on the next Consent Agenda.

G. Estimated Property Taxes for the 2012 Tax Year: State Statute requires the Village to notify the public that it intends to levy a property tax levy. The notification to the public must be made no later than 20 days prior to the Board approving a property tax levy ordinance. The Resolution notes the Village's intent to levy \$7,262,571, of which the Library's portion is \$1,118,965 and the Village's portion is \$6,073,607. The combined amount is 4.9% greater than the 2011 extended tax levy. Staff recommends the Board approve the resolution as presented.

H. Parking Restrictions-Commercial Vehicles/B Plates/D Plates: President Pulia explained the need to go over the truck parking restrictions due to the number of complaints he has been receiving. He asked the Board if they would like to review the Commercial Vehicle Ordinance. The Board agreed that no D Plates would be allowed in residential areas, only business zoned areas. B trucks can be parked anywhere, at any time. Ordinance 11.32.050 will be eliminated completely. Chief Padalik will review the ordinance and get back to the Board with her suggestions.

I. General Liability/Worker's Compensation Insurance RFP: The Village has used the services of the Illinois Risk Management Agency (IRMA) for the past three years for general liability and workers compensation insurance services. Staff feels it is fiscally responsible to solicit quotes from other intergovernmental risk pools and insurance brokers to determine that the Village is obtaining the most cost-effective pricing and best level of service. The IRMA By-laws, Section 4.05, state "a member may withdraw from IRMA, effective at the end of any fiscal year of IRMA, upon giving of at least one (1) year's prior written notice to IRMA's executive director. The Village pays a member fee to IRMA on an annual basis. We received our preliminary contribution notice from IRMA for our 2013 WC and liability insurance premiums. Contributions due to IRMA by January 1, 2013 are calculated at \$466,632. Staff recommends the Board direct the Village Manager to tender notification to IRMA of its' intent to withdraw from IRMA as of January 1, 2014, if based on review of alternate service providers, it is deemed in the best interest of the Village. Such notification can be retracted if staff determines that IRMA is the most cost effective provider of such services. Ms. Matthys will move forward with this.

J. Amendment to Water Rates: Ms. Matthys explained the purchasing of water from Chicago and the upcoming increase. The agency is suggesting an increase of \$3.49 per 1000 gallons so this needs to be passed onto the residents. It is suggested an increase of 37 cents be passed onto the residents which would result in a water rate of \$7.23 per thousand gallons. This will be put on the next Consent Agenda.

K. ICC Rulemaking: Municipal Aggregation Programs: This will cost each municipality \$350 dollars to protect the interests of the Village; this will be the initial cost and does not require a Board vote.

L. Class A Liquor License-Westchester Wine and Spirits: Mr. Durar Yousef, 1230 Westchester Blvd. would like to open West Town Wine & Spirits in the old liquor store. The Board concurred this license should go forward as a Class A Liquor License. The Board would need to pass an ordinance to allow another license. This will be placed on the November 27th Board Meeting Consent Agenda.

M. Handicapped Child Signage-921 Cromwell: Mr. Daniel Burton has a 6 year old that is wheel chair bound and has requested a handicapped child sign on both ends of her block. The Board concurred and signs will go up.

INFORMATION ONLY:

The December 11, 2012 meeting is changed to December 18, 2012.

PUBLIC PARTICIPATION:

Mr. Eugene Woodfine, 10305 Devonshire, is concerned about the exit for the new Dunkin Donuts on Mannheim with the amount of traffic there is in that area. He has asked the Board members to look at the entrance and exit.

With no further business to discuss, Trustee Yurkovich made a motion, seconded by Trustee Perry to adjourn to executive session for review of executive session minutes and personnel, and on the roll call vote the Board passed said motion and the meeting was adjourned at 9:45 PM. (AYE 6)



Catherine M. Booth, Village Clerk