



# Village of Westchester

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Board of  
Fire and Police  
Commissioners

Commission Chair  
Ruth I. Gudino

Commissioner  
Brian Kuratko

Commissioner  
Thomas B. McCarthy III

## MEETING MINUTES FIRE AND POLICE COMMISSION MEETING OCTOBER 17, 2016

### CALL TO ORDER:

The meeting was called to order at 6:13pm and followed by the Pledge of Allegiance. Responding present to roll call were Commission Chair Ruth Gudino and Commissioner Thomas McCarthy. Commissioner Brian Kuratko was absent. Also present was Board Attorney Mike Jurusik.

### APPROVAL OF MINUTES:

Chair Gudino entertained a motion to table the approval of minutes for the following dates: May 19, 2016 Special Meeting, August 2, 2016 Regular Meeting and September 7, 2016 Regular Meeting. Motion by Commissioner McCarthy and seconded by Chair Gudino to table minutes approval until the January meeting. Motion passed.

### NEW BUSINESS:

None

### OLD BUSINESS:

Commissioner McCarthy gave an update on the status of the Lieutenants Promotional Exam. The Commission received approval from the Village Board to start the examination process. On October 4<sup>th</sup>, letters were mailed out to the 14 eligible candidates via certified mail and email. Chief Adams provided the names of the 14 candidates who had reached the seniority to participate as well as the required certifications that make them eligible to participate. A legal notice was posted in the Suburban Life as well as on the Village Website. Candidates have until October 19<sup>th</sup> to return a letter of intent to Mary Detente, informing the Commission they plan to take part in the testing process. The 3 Reference manuals which IO Solutions require have been made available at both fire stations for studying. The Assessment Center will be held on November 15<sup>th</sup>, 2016 and the Written Test will be held on January 17<sup>th</sup>, 2017. Both will be held at the Westchester Village Hall. Chair Gudino requested to have a proctor from the testing agency for the written portion of the test. Commissioner McCarthy agreed and would call the testing agency with this request. The Peer Review portion of the test will take place on November 7, 8 and 9, 2016. Commissioner McCarthy will check with Janet Matthys on the status of the Board's approval of the Fire Captain Promotional Exam before the January meeting. Chair Gudino requested Attorney Jurusik provide a timeline for the Sergeant and Entry-Level Police Officer testing process for the January meeting, as these lists will expire in May.

### INFORMATION ONLY:

Next Meeting will be held on January 4, 2017 at 6:00pm (November and December meetings are cancelled. If any issues should arise before January, a Special Meeting can be held).

FIRE: Entry Level Firefighter List expires on May 19, 2018

POLICE: Sergeant Promotional List expires on May 9, 2017

POLICE: Entry level list expires on May 4, 2017

**PUBLIC PARTICIPATION:**

There was no public participation or comments.

**EXECUTIVE SESSION:**

None

**ADJOURNMENT:**

With no further business to discuss, Commissioner McCarthy made a motion, seconded by Chair Gudino to adjourn the meeting. Meeting adjourned at 6:28pm.