



# Village of Westchester

10300 ROOSEVELT ROAD, WESTCHESTER, IL 60154  
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## APPLICATION FORM FOR A PERMIT TO HOST A BLOCK PARTY

Date of Application: \_\_\_\_\_

### Applicant Information:

Host Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### Please answer the following questions:

Event location (i.e. Heidorn Ave. from Canterbury St. to Charles St.) – request may only be one (1) block long (street intersection to street intersection).

Event Location: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_

Event Date: \_\_\_\_\_ Start time: \_\_\_\_\_ End time: \_\_\_\_\_

Event times are not allowed before 11am or past 11pm.

### General Information:

Barricades will be placed at the corner of from/to streets by DPW the day before and collected the day after (Saturday/Sunday will be dropped Friday and collected Monday). The host is responsible for setting up/taking down barricades.

A request for a fire truck/police squad for children’s entertainment can be made here YES/NO but is dependent upon calls and scheduling.

Please initial you have read and agree to the rules outlined in our Municipal Code & Ordinances regarding block parties 5.100.020 – 5.100.050. Int: \_\_\_\_\_

Return this application to Village Hall at least three (3) business days before event date for processing. Upon approval, a physical permit will be issued the next day, which you will pick up at Village Hall.

THERE IS NO FEE FOR A BLOCK PARTY PERMIT

Revised May 2022