



# Village of Westchester

10300 ROOSEVELT ROAD, WESTCHESTER, IL 60154  
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**Village Attorney**  
MATTHEW WELCH

April 8, 2024

Dear Esteemed Business Owner,

I hope this letter finds you well. As we prepare for the highly anticipated Juneteenth Community Celebration in Westchester on Saturday, June 22, we are excited to extend an invitation for sponsorship opportunities to businesses in our community.

The Juneteenth Community Celebration event promises to be a vibrant celebration, featuring live entertainment, a variety of food trucks, and fun activities for all ages. As a municipality committed to fostering community engagement and enhancing the quality of life for our residents, we invite you to partner with us as a sponsor for this special event.

Sponsorship opportunities are available at three tiers:

1. **Bronze Sponsorship - \$250**
2. **Silver Sponsorship - \$500**
3. **Gold Sponsorship - \$1,000**

As a sponsor, your support will be recognized through various channels, ranging from advertising banners and verbal acknowledgements throughout the event to features in our weekly digital newsletter and on our website. Notably, Gold Sponsors will enjoy the privilege of having their logo featured on the largest stage banner, ensuring maximum visibility and recognition.

Your partnership as a sponsor not only bolsters the success of the Juneteenth Community Celebration event but also emphasizes your commitment to our community's prosperity and unity. Additionally, it presents a prime opportunity to enhance your brand's visibility and forge meaningful connections with our diverse audience.

If you would like to sponsor this event, **please send your donations to: Westchester Community Events Foundation, c/o Westchester Village Hall, 10300 Roosevelt Road, Westchester, IL, 60154. Please make checks payable to Westchester Community Events Foundation.** As a recognized 501(c)(3) nonprofit, the Westchester Community Events Foundation ensures your donations are tax-deductible to the extent allowed by law. Please reach out with any questions to [WCEF@westchester-il.gov](mailto:WCEF@westchester-il.gov).

Thank you kindly for your continued commitment to our community.

Warm regards,

Annie Canavan  
Administrative Services Coordinator  
Village of Westchester  
(708) 345-0020, ext. 3073