



Village of Westchester

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Board of
Fire and Police
Commissioners

Commissioner
Brian Kuratko

Commissioner
Thomas B. McCarthy III

MEETING MINUTES FIRE AND POLICE COMMISSION MEETING April 11, 2017

CALL TO ORDER:

The meeting was called to order at 6:04 p.m. by Commissioner Kuratko, followed by the Pledge of Allegiance. Responding present to roll call were Commission Secretary Brian Kuratko and Commissioner Thomas McCarthy. Also present were Commission Attorney Michael Jurusik, Administrative Assistant Mary Detente, Fire Chief James Adams, Lt. Michael Doocy, Firefighter Jason Sudaz, and Village Trustee Nicholas Steker.

APPROVAL OF MINUTES:

Commissioner McCarthy entertained a motion to approve the meeting minutes for January 4, 2017. The motion was seconded by Commissioner Kuratko; and the motion was unanimously approved. Commissioner Kuratko entertained a motion to approve the meeting minutes for February 1, 2017. The motion was seconded by Commissioner McCarthy; and the motion was unanimously approved.

NEW BUSINESS:

COMMISSIONER RESIGNATION: Commissioner Kuratko reviewed the recent resignation of Commission Chair Ruth Gudino. Ms. Gudino resigned effective March 3, 2017. Ms. Gudino had served on the Commission for over four years. During her stay, she did much to organize, professionalize and update the overall function of the Commission. Commissioner Kuratko and Commissioner McCarthy expressed regret at her departure from the Commission as well as gratitude for all she had done for the Commission over the years.

PRESENTATION BY P 4 GLOBAL LLC: Mr. Daniel McDevitt was introduced by Commissioner Kuratko. Mr. McDevitt represents P 4 Global LLC; formerly REM Consultants. REM had conducted the Assessment Center for the promotional process for the Police Sergeants examination in the past, and has been engaged to conduct this process for the upcoming Sergeants exam. Mr. McDevitt explained the process that is developed specifically for Westchester. Mr. McDevitt advised that they would be working with the Police Department administration to further develop the test and would be available to field any questions or concerns that the Commissioners may have

REQUEST FOR DISCUSSION REGARDING AWARD OF ASCERTAINED MERIT POINTS: Lt. Michael Doocy and FF. Jason Sudaz addressed the board regarding their concern regarding the award of Ascertained Merit Points to one of the applicants who participated in the recent Fire Lieutenant promotional exam. The Commission was asked by the participant for five Ascertained Merit points for his bachelor's degree as opposed to four. The board found that the Village administration had determined that the course of study was "fire/emergency related" in that the tuition was paid per the collective bargaining agreement. The applicant had also been paid a one-time stipend for those members who earn advanced education in a "fire/emergency related" topic. The applicant was awarded the five Ascertained Merit points by the Commission for this reason. Commissioner McCarthy explained the position and rationale of the Commission in their decision. Lt. Doocy and FF. Sudaz explained the rationale for the Union Grievance.

OLD BUSINESS:

ANNUAL REPORT OF COMMISSION ACTIVITIES 2016: Commissioner Kuratko presented the 2016 Annual Report to the Village Board regarding Commission activities over the past year. It had been presented at the February 1, 2017 meeting, and was in need of correction in regard to the Fire Lieutenant testing process. A motion was made to accept the Annual Report by Commissioner McCarthy, seconded by Commissioner Kuratko, and unanimously approved.

POLICE DEPARTMENT ENTRY LEVEL EXAMINATION: Commissioner Kuratko reported on the progress regarding the upcoming entry level Police Officer examination.

- 109 applications have been received by IO Solutions
- The application deadline date was March 29, 2017
- The grace period for submitting any supporting information to IO Solutions is April 20, 2017.
- Eligibility emails will be sent on April 24, 2017
- Orientation and the Written test will be held on April 29, 2017; Doors will open at 8:00 A.M.; the orientation and test will be held at St. Joseph High School.
- Written test results will be sent to the Commission on May 2, 2017.
- Interviews will then be scheduled by the Commission

POLICE SERGEANT PROMOTIONAL EXAMINATION: Commissioner Kuratko explained that the report by Mr. McDivitt represented the progress of the promotional process thus far, and that the Police Chief has notified those Police Officers who are eligible asking them to express their intent to participate in the promotional process. Commissioner Kuratko stated a time line would be established for the Sergeants Promotional Examination once the Entry Level examination was underway.

INFORMATION ONLY:

Next meeting will be Tuesday May 23, 2017 at 6:00 p.m.

FIRE: Entry level Firefighter List expires on May 19, 2018

FIRE: Fire Lieutenant Promotional List (testing completed, no current list)

FIRE: Fire Captain Promotional List (exhausted)

POLICE: Entry Level Police Officer List (expires May 4, 2017)

POLICE: Sergeant Promotional List (expires May 9, 2017)

PUBLIC PARTICIPATION:

There was no further public participation.

EXECUTIVE SESSION:

None

ADJOURNMENT:

A motion was made to adjourn at 6:55 p.m. by Commissioner McCarthy, seconded by Commissioner Kuratko, and the motion was unanimously approved.